

United Nations Development Programme



2025 Annual Work Plan

Project Title: Environment and Climate Change Programme

Project Number: 01003662

Award ID: 1310171 (Climate Promise 3.0 Samoa)

Implementing Partner: United Nations Development Programme (UNDP Samoa MCO)

Responsible Partner(s): Ministry of Natural Resources and Environment (MNRE)

Start Date: 1 January 2025

End Date: 30 June 2026

Brief Description

The Global Stocktake (GST) has underscored that the world is falling short of the ambitious 1.5°C goal set forth in the Paris Agreement. As we approach 2025 and the next NDC revision cycle, we are presented with the opportunity to strengthen NDCs once again and get back on track to the 1.5 pathway. At the same time, it is clear that raising ambition is intricately connected to seeing progress on implementation of current NDC targets and measures. Building on the guidance provided by the Global Stocktake, countries are expected to embark on the revision process, extend timelines and explore an economy-wide scope, while ensuring alignment with 1.5°C. As a critical starting point of this 2025 NDC revision process, nations will therefore need to reflect on the progress made to date on their current NDCs in order to identify bottlenecks, gaps, and opportunities for raising further ambition, and inform the next generation of NDCs.

Samoa is undertaking the revision of their NDCs to strengthen their climate commitments. Samoa is also engaging in an NDC revision process, aligning its targets with national climate goals and commitments. Both countries have developed plans to guide the implementation of their NDCs.

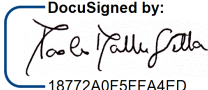
Through its Climate Promise initiative, UNDP is supporting Samoa to comprehensively assess national progress towards Paris Agreement pledges and identify needs and opportunities for the next NDC revision process. This assessment aims to achieve the following objectives:

- Understand Progress at national and sub-national level: Evaluate the extent to which countries have advanced towards the implementation of their climate action targets and commitments under the Paris Agreement.
- Identify Barriers and Gaps: Pinpoint obstacles and deficiencies that impede effective climate action at the national level (e.g., these may include gaps in financing, policy coordination or national buy-in).
- Collective Analysis: Facilitate a collective reflection on the current state of climate action and the opportunities for raising ambition while accelerating implementation; fostering dialogue and collaboration among stakeholders, including communities and vulnerable groups.
- Advocate for Ambitious NDCs: Build a compelling case for adopting more ambitious Nationally Determined Contributions (NDCs) in alignment with the 1.5 degrees Celsius goal, especially when significant progress has been achieved.
- Establish foundations for coordination: Through identifying entry points for addressing key needs and gaps, offer a set of evidence-based priorities for the deployment of various resources and partners to coordinate around the NDC revision process.

Strengthen inclusive approaches: Analyze the linkages of NDCs as gateways for advancing not only climate targets but also achieving sustainable development priorities including social inclusion and gender equality.

Contributing 2023-2027 MCPD Outcome: Output 1.1: Enhanced gender-responsive actions on climate change adaptation, mitigation, and climate security across sectors implemented Indicative Output(s) with gender marker ¹ : GEN 2	2025 AWP Budget	USD 270,000	
	2025Total resources allocated:		
		Donor:	UNDP
		Donor:	
	Unfunded:		

Agreed by (signatures)²:

UNDP	Government /Implementing Partner
DocuSigned by:  18772A0F5FFA4ED... Print Name: Paolo Dalla Stella (DRR Samoa MCO)	Print Name:
Date: 01-May-2025	Date:

¹ The Gender Marker is taken from the project document Cover Page
² Note: Adjust signatures as needed: DIM projects – only UNDP signs; For NIM projects – UNDP and the Partner.

I. 2025 Budget

All anticipated programmatic and operational costs to support the project, including development effectiveness and implementation support arrangements, need to be identified, estimated and fully costed in the project budget under the relevant output(s). This includes activities that directly support the project, such as communication, human resources, procurement, finance, audit, policy advisory, quality assurance, reporting, management, etc.

Global Outcome	Activities	Responsible Party	Account Code	Budget Description	Foreign Exchange rate						
					2025				2026		TOTAL USD
					Q1	Q2	Q3	Q4	Q1	Q2	
Global Outcome 1: Scale and Speed: Countries have effectively strengthened inclusive and gender-responsive governance and financing mechanisms to enable delivery and tracking of NDC targets across sectors	Activity 1.3.1.1: To develop a roadmap and Investment Plan for Samoa's Nationally Determined Contributions 3.0 that includes financial support for initiatives and actions of women, youth, and local communities. The Roadmap would also be Gender Responsive and Inclusive	UNDP	72100	Contractual Services - Company		18,000					\$ 18,000
	Activity 1.4.1.1: Desktop review of existing monitoring and tracking systems and reports for all the sections of NDC2.0	UNDP	72100	Contractual Services - Company		7,000					\$ 7,000
	Activity 1.4.1.2: Stakeholder outreach through 4- sub-national workshops, surveys, meetings for information gathering for progress of NDC implementation (sub-national (public) consultations). Consultations will also include relevant stakeholders and	UNDP	75700	Workshops and Conferences		17,000					\$17,000

	Government Ministries, NGOs, Educational institutions, women, youth, local communities, and PWDs										
	Activity 1.4.1.3: Analysis of data on progress against Samoa NDC 2.0 and produce a stock report showing progress, achievements, gaps, challenges, gaps and challenges on gender equality and women's empowerment and ensuring it is gender inclusive and responsive.	UNDP	72100	Contractual Services - Company		10,000					\$10,000
	Activity 1.4.1.4: Conduct national data validation workshop with relevant stakeholders including women, youth, PWDs and local communities - on monitoring and tracking systems and report.	UNDP	75700	Workshops and Conferences		5,000					\$5,000
	Activity 1.4.1.5: Conduct stakeholder consultations for endorsement on key findings and recommendations from analysis of NDC Tracking Tool and Monitoring System	UNDP	75700	Workshops and Conferences		5,000					\$5,000
Global Outcome 2: Amplifying Ambition: Countries have established long-term net-zero and	Activity 2.1.1.1 : Conduct assessment of status of implementation of the current NDC targets: (i) Conduct quantitative analysis of the level of implementation of mitigation based updated GHG inventory and level of	UNDP	72100	Contractual Services - Company		25,000					\$ 25,000

climate resilient development pathways aligned with the goals of the Paris Agreement. .	adaptation implementation of to date; (ii) conduct national and subnational consultations, focus discussions with key NDC implementers and stakeholders (iv) report on gender responsive of climate actions.										
	Activity 2.1.2.1: Internal workshop with RED and MNRE Management to refine work plan for NDC 3.0 preparation	UNDP	75700	Workshops and Conferences			3,000				\$ 3,000
	Activity 2.1.2.2: Conduct Multi-stakeholder National Inception workshop where relevant stakeholders are briefed on the project, timeline, responsibilities, expectations and opportunities for input (2 consultations (1 with key stakeholders, 1 public consultation) to be planned for January 2025)	UNDP	75700	Workshops and Conferences			14,000				\$ 14,000
	Activity 2.1.3.1 : To conduct a desktop review of the process undertaken for Samoa first and second NDC, including a stakeholder mapping	UNDP	72100	Contractual Services - Company			10,000				\$ 10,000
	Activity 2.1.3.2: Assessment on the alignment of the NDC targets to NDC Policy 2020-2030, SDGs, NBSAP, NAP, NAPA, National Frameworks, Sectoral Plans, and Regional Plans	UNDP	72100	Contractual Services - Company			5,000				\$5,000
	Activity 2.1.3.3: Revise the targets, scope of coverage of sectors and prioritization of targets based on results of recent BUR and GHG inventory and ensuring	UNDP	72100	Contractual Services - Company			5,000				\$5,000

	alignment with biodiversity and nature targets, SDGs, and national and regional development plans.										
	Activity 2.1.3.4: Revise the Mitigation targets, scope and coverage of sectors (Energy, Transport, AFOLU, Waste, and IPPU) considering the results of the recent updated BUR/GHG inventory, and ensuring alignment with biodiversity and nature targets, SDGs, and national and regional development plans	UNDP	72100	Contractual Services - Company			10,000				\$10,000
	Activity 2.1.3.5: Carry out a costing of mitigation targets and measures for all sectors (energy, transport, AFOLU, waste and IPPU)	UNDP	72100	Contractual Services - Company			5,000				\$5,000
	Activity 2.1.3.6: Revise the adaptation targets, scope and coverage of all sectors considering the results of the recent updated BUR/GHG inventory, and ensuring alignment with biodiversity and nature targets, SDGs, and national and regional development plans	UNDP	72100	Contractual Services - Company			7,000				\$7,000
	Activity 2.1.3.7: Carry out a costing of adaptation targets and measures for all sectors such as the energy, agriculture, infrastructure, environment, and tourism	UNDP	72100	Contractual Services - Company			5,000				\$5,000
	Activity 2.1.3.8: Identification and integration of Gender and social inclusion targets and measures in the NDC 3.0 through comprehensive	UNDP	72100	Contractual Services - Company			5,000				\$5,000

	consultations with women's groups, youth, and PWDs										
	Activity 2.1.3.9: To validate presentation to RED and MNRE Management to refine work plan (Internal Workshop)	UNDP	75700	Workshops and Conferences				3,000			\$3,000
	Activity 2.1.3.10: To conduct validation workshop of target costing with key sectors.	UNDP	75700	Workshops and Conferences		5,000	5,000	5,000			\$15,000
	Activity 2.1.3.11: To consult with relevant stakeholders on the preliminary draft of the NDC3.0. Consultations will also include relevant stakeholders and Government Ministries, NGOs, Educational institutions, women, youth, local communities, and PWDs	UNDP	75700	Workshops and Conferences				5,000			\$5,000
	Activity 2.1.3.12: To conduct a national validation workshop on the final draft of the NDC3.0. Consultations will also include relevant stakeholders and Government Ministries, NGOs, Educational institutions, women, youth, local communities, and PWDs	UNDP	75700	Workshops and Conferences				5,000			\$5,000
	Activity 2.1.3.13: To complete Final Draft NDC3.0 and submitted for national endorsement	UNDP	75700	Workshops and Conferences				10,000			\$10,000
Outcome 3: Lasting Inclusivity: Key actors within society are	Activity 3.1.1.1: Identify and integrate Gender and social inclusion targets and measures in the NDC 3.0 through comprehensive consultations with women's	UNDP	72100	Contractual Services - Company		5,000	5,000	5,000			\$15,000

systematically engaged and empowered to contribute to accelerate NDC implementation and long-term net-zero and climate resilient development pathways.	groups, youth, and people with disabilities.										
	Activity 3.1.2.1: Conduct consultations and focus group sessions with private sector organizations and private sector to ensure their inputs are reflected in the NDC3.0 as well as securing their support in NDC investments.	UNDP	75700	Workshops and Conferences			5,000				\$5,000
	Activity 3.1.2.2: Produce a report on the summary of findings from the consultations and workshops	UNDP	72100	Contractual Services - Company			5,000				\$5,000
	Activity 3.3.1.1: Develop awareness raising materials and knowledge sharing to raise awareness on NDC implementation and pathways undertaken to strengthen responsive approaches	UNDP	74200	Awareness Materials				4,000			\$4,000
	Activity 3.3.1.2: Launch the Flagship Advocacy Campaign on NDC Implementation	UNDP	75700	Workshops and Conferences				7,000			7,000
Project Management Unit	Direct Project Costs	UNDP	74500				10,000	10,000			\$ 20,000
	Project GMS	UNDP	75100				10,000	10,000			\$ 20,000
Total											\$ 270,000

II. FACE FORM for Q1 2025 advance

Not applicable: DIM Project

III. 2025 Monitoring & Evaluation Plan

Not applicable: DIM Project: The deliverables of the Firm hired will be monitored by the Project Team (ECCU Unit)

V. 2025 Procurement Plan

(Include all local and international procurements to be made by UNDP in 2025 valued at or above \$ 2,500 made to be paid out in 2025 FY– including goods, assets, services and works) made by UNDP only for DIM projects and support to NIM projects.

A single firm to be hired to implement the Project Work Plan.

Action ID#	Activity	Type (goods, services, works)	Estimated Budget (\$)	Responsible party (UNDP/ IP/ etc.)	Invitation Type (RFP, RFQ, ITB, LTA, etc)	Announcement Target Date	Evaluation Target Date	Committee Review (CO CAP, Regional ACP, etc)	Committee Review Target Date	Contract Start Date	Contract End Date	Responsible project staff
	Hiring of a Firm to implement all activities in the Work Plan	Firm	150,000	UNDP	RFP	14 March 2025	31 March 2025	11 April 2025	25 April 2025	30 April 2025	31 December 2025	JLW

VI. 2025 Project Risk Register

Risks to be retrieved from Quantum based on the latest updated

Risk Register is currently being reviewed and once cleared and approved, it will be circulated for signing and will attach to package.

Dates of Risk Register Review:

- 1. 25/4/2025: To be shared for review by SESP Officer**
- 2. 30/4/2025: Address comments from SESP Officer**
- 3. 30/4/2025: Share for ARR and DRR Review**
- 4. 2/5/2025: Address comments from ARR and DRR and circulate via DocuSign for signing**

VII. Project Organization Structure

The project organigramme is copy pasted from the approved project document Section “Governance and Management Arrangements”. If revised during the previous, the revised structure should be added with the date of the revision and approvers of the change.

The Project is a DIM Modality with the ARR-ECCU being the Project Manager.